

## Post Results Enquiry Form (Summer 2024)

This information explains what may happen following a clerical check, a review of marking and any subsequent appeal. If the college submits a request for a clerical check or a review of the original marking, and then a subsequent appeal, for one of your exams after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical check or review of marking, you must sign the form below. This tells the head of centre that you have understood what the outcome might be, and that you give your consent to the clerical check or review of marking being submitted based on the details you provide on this form.

This form is also used for you to give your consent for access to and use of exam scripts.

**A separate form is required for each subject.**

Candidate full name:		Candidate number:	
Subject title/code:		Awarding organisation:	

Service	Deadline	Unit/Exam code(s)
Priority review of marking (GCE/BTEC L3/NCFE)	22-Aug 2024	
Priority copy of marked paper (GCE/BTEC L3)	29-Aug 2024	
Priority copy of marked paper (GCSE/BTEC L2)	05-Sep 2024	
Review of marking (NCFE)	19-Sep 2024	
Clerical check (All quals excluding NCFE)	26-Sep 2024	
Review of marking (All quals excl. NCFE)	26-Sep 2024	
Copy of marked paper (All qualifications)	26-Sep 2024	

I consent to my scripts being accessed by the college, tick ONE of the boxes below (if applicable service selected):

- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

I give my consent to the head of centre to submit a clerical check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical check or a review of marking, and any subsequent appeal, may be lower than, the same, or higher than the result which was originally awarded for this subject.

Signed:	Date:
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## Post results services explained / Notes:

- If you have a university place pending, we advise that you request a priority review of marking.
- If you do not have a university place pending, you can request a:
  - priority copy of the marked paper to decide if you want a clerical check or review of marking
  - clerical check
  - review of marking
- If you think you might need a review of marking or clerical check, request a priority access to scripts.
- For teaching and learning purposes only, the college can request an original marked paper.

### A clerical check of a marked paper will make sure that:

- the awarding organisation marked all the pages
- the awarding organisation counted all the marks
- the result matches the marks on the paper.

Your grade can go down as well as up.

### A review and priority review of marking:

- it includes a clerical check
- a second examiner will review the paper again to identify genuine marking errors or unreasonable marking
- the awarding organisation will make sure all the marks are counted.

Your grade can go down as well as up. A review is the standard speed service for any student. A priority review is a quicker service for students whose place at a university or other higher education institution depends on the outcome.

### A priority copy of marked paper (access to scripts):

- This is a copy of the marked exam paper that you can use to decide whether to request a review of marking or clerical check.

Don't request an access to script if your university place is pending. Go straight to priority review of marking instead.

### Fees:

Service / Fee per unit	AQA	OCR	PEARSON	WJEC	NCFE	C&G
Priority copy of marked paper (GCE/BTEC L3)	Free	Free	Free	Free	N/A	N/A
Priority review of marking (GCE/BTEC L3)	£57.85	£75.75	£61.60	£55.00	£52.00	N/A
Priority copy of marked paper (GCSE)	Free	Free	Free	Free	N/A	N/A
Clerical check	£9.05	£10.75	£12.50	£11.00	£5.00	£15.75
Review of marking	£48.65	£61.50	£51.70	£46.00	£45.00	£52.50
Copy of marked paper	Free	Free	Free	Free	£25.00	N/A